



## YOUTH CAMPING GRANT APPLICATION INSTRUCTIONS 2017

The Lassen Park Foundation in partnership with Lassen Volcanic National Park provides grants to government entities, nonprofit youth organizations, and schools to facilitate camping trips for underserved youth. By supporting outdoor learning and environmental education, the Foundation hopes to provide a catalyst for change in the lives of a new generation of national park stewards.

For the last twenty-one years the Foundation has funded up to one week of camping for thousands of young people.

### YOUTH CAMP PROGRAM GOALS

1. Educational excursions provide opportunities for participants to step into Lassen's rich natural and cultural history.
2. Through exploration of Lassen Volcanic's mountain ecosystems, participants discover their connection to the complex web of life.
3. Specially designed ranger-led activities emphasizing teamwork and cooperation enable participants to safely experience the great outdoors.
4. Participants experience the reward of outdoor activities that encourage healthier lifestyles.
5. Unforgettable experiences in the great outdoors foster stewardship for our national parks.

### GRANT AMOUNTS & USE OF FUNDS

Organizations can be granted up to \$1,000 per group trip. If an organization's project includes more than one group trip, a separate application must be submitted for each group trip, and the groups must schedule their trips at separate times.

Once your application has been approved, the amount of funds awarded will be based in part on the size of your group. Additionally, use of the Volcano Adventure Camp tent cabins will be reserved first for groups of 15 or more. Small groups may be housed in the Volcano Adventure Camp tent pads. A significant reduction (15% or more) of attendees from your application to final actual attendance numbers may affect your eligibility for future grants.

Grant funds may be used only to offset camping trip direct costs including transportation, food, and equipment costs or rental. Funds may NOT be used for administrative overhead costs or personnel costs; these include (but are not limited to) fiscal sponsor fees, check cashing fees, insurance, medical testing, staff and/or volunteer training, or mileage reimbursement.

### ELIGIBILITY GUIDELINES

For your group trip to be considered eligible you must meet the following guidelines:

1. Group must be affiliated with a non-profit, public school, public entity, or have a fiscal sponsor.
2. Group size minimum of 6, maximum of 104.
3. Group camping trips must be a minimum of three days (two nights) and not to exceed seven days (six nights).
4. Group trip must be scheduled between June 2017 – September 2017

## VOLCANO ADVENTURE CAMP (VAC) – FACILITY RULES

To the extent possible, all 2017 youth groups will be housed in the new Volcano Adventure Camp facility. The VAC will be open from June – September, weather depending. The VAC facility is designed to accommodate two large groups and two small groups at a time, or one very large group. The buildings are grouped into two sections, with each section consisting of five tent cabins, one group fire pit, and one screened picnic pavilion. There are also four tent sites for small groups, which require the groups to bring their own tents and may not include access to the picnic pavilions. The maximum capacity for the facility is 104 people.

### *MEDIUM & LARGE GROUPS (15 – 40 PEOPLE)*

- 1 tent cabin = 1 adult/supervisor & 7 youth (8 people total)
- Medium group capacity (5 tent cabins) = 5 adult/supervisors & 35 youth (40 people total)
- Large group capacity = 10 adult/supervisors & 70 youth (80 people total)

### *SMALL GROUPS (6 – 14 PEOPLE)*

- Tent site capacity = 1 adult/supervisor & 6 youth (seven people total)
- 1 small group capacity (2 tent sites) = 2 adult/supervisors & 12 youth (14 people total)

### *BACKPACKING GROUPS*

There are groups that prefer to go on overnight backpack trips through the park. These groups will not be utilizing the VAC facility. These groups are still eligible for this grant program, provided they still meet the minimum group size of six (6) and a maximum of ten (10) unless a larger group splits to travel and camp separately in the backcountry.

## ACTIVITIES & COORDINATION

Groups that are awarded funding will be required to schedule their youth group camping trip with a park ranger who will guide your organization through the process. Each group will be required to participate in a ranger-led orientation upon arrival and a ranger-led closing discussion at the end of their trip. Failure to attend either the orientation or closing discussion may eliminate your group from eligibility of future funding.

Additional ranger-led activities will be offered to your group during the planning phases of your trip (at no additional cost). The Foundation highly encourages groups to participate in additional ranger-led educational and explorative activities during their camping trip.

## TRIP PLANNING INFORMATION

**SUPERVISION** — Camping groups are responsible for the organization of the trip and must maintain their own supervision of youth. To that end, the VAC requires one adult supervisor be housed in each tent cabin. The Foundation provides funds for camping supplies and transportation, but not for supervisory personnel. The Foundation will assist in coordination of plans with park personnel.

**TRANSPORTATION** — Many activities available at the park are not within walking distance. It is highly recommended you have transportation available during your camping trip.

**INSURANCE** — Please include evidence of your liability insurance coverage with your application.

**PHOTO RELEASES** - Each group selected for the grant will be required to submit photos of their trip experience as part of their closing grant documentation. Photos submitted will become the property of the National Park Service and will be used for educational and program promotional purposes. Please share

this information with your participant's legal guardians. Please only submit photos of those willing to have their photos included in these activities.

*GRANT AWARD SCHEDULE* - Applications will be reviewed during the month of April, with awards announced by April 28, 2017. Summer camping trips will be scheduled between June - September (weather depending).

### APPLICATION SUBMISSION

All applications must be submitted by Friday, March 31, 2017 either electronically or postmarked by the deadline. Please submit application and direct any questions to Jennifer Finnegan (530) 378-2600:

<p>Submit via Mail:</p> <p>Lassen Park Foundation PO Box 33 Anderson, CA 96007</p>	<p>Submit via E-mail:</p> <p><a href="mailto:Jennifer@LassenParkFoundation.org">Jennifer@LassenParkFoundation.org</a></p>
--	---